MINUTES

PRESENT

Professor Martyn French (chair), Adjunct Professor Ursula Kees, Dr Adrian Charles, Dr Campbell Witt, Clinical Professor John Burnett, Adjunct Associate Professor John Beilby, Mr Brett Tizard, Ms Janette Judge.

APOLOGIES

Winthrop Professor Frank Christiansen, Winthrop Professor Paul Waring, Professor Wallace Langdon, Professor Tom Riley, Professor Patricia Price.

DECLARATIONS OF POTENTIAL FOR CONFLICT OR PERCEIVED CONFLICTS OF INTEREST

Nil.

1. MINUTES

The minutes from the April 16th meeting were accepted.

2. BUSINESS ARISING FROM THE PREVIOUS MINUTES

2.1 WAIMR representative

Paul Waring to seek re-nomination from Peter Klinken. It is anticipated that the new delegate will attend the next meeting.

2.2 Progress with research data collection

A snapshot of research across the School & PathWest (6 disciplines and 5 sites) has been collated and issued to Committee members. Consideration was given to the best way forward to maintain data in an up to date format; should there be an online presentation available to all or one centralised system that can be managed by Janette Judge on an ongoing basis. Implementation process for further discussion.

Action: Committee members to review four reports: Projects, Publications, Grants, Students and forward any corrections to Janette Judge for editing. After editing Janette Judge to forward report s/s in electronic format to Committee members.

2.3 Statistical support

Introductory information obtained from UWA Centre for Genetic Epidemiology and Biostatistics (Faculty-funded services) attached.
3. **UPDATE FROM EACH OF THE DISCIPLINE GROUPS**

3.1 **Anatomical Pathology**
Adrian Charles has met with Bastiaan de Boer about plans for Anatomical Pathology research groups at QEIIIMC; and dialogue is ongoing.

3.2 **Genetics**
Paul Waring spoke to John Beilby about engaging the Genetics Committee in planning research. John Beilby was satisfied that all information has been provided and is now available in collated format.

3.3 **Haematology**
Ursula Kees expressed concern at the lack of information collected from Haematology at different sites apart from Clinical trials and Protocols opened at PMH submitted by Cathy Cole. Information has been requested for June 5th deadline; email to be re-issued and also sent to Tina Carter, Ross Baker, Marian Sturm, Richard Hermann and Michael Leahy (who has already submitted material).

**Action:** Ursula Kees to forward email request to Janette Judge; Paul Waring to add preface and Janette Judge to issue and assist in collection and collation of data.

3.4 **Microbiology**
No report.

3.5 **Immunology**
No report.

3.6 **Biochemistry**
No report.

4. **PATHWEST/PaLM RESEARCH RETREAT**

4.1 **Scheduled date/venue and invitations.**
The University Club of Western Australia, Seminar Room 1 has been reserved Friday June 19th 2009 for the Research Strategic Planning Offsite

Invitations issued to 60 potential participants May 4th; to date 28 RSVP’s have been received with 17 acceptances; looking to obtain a maximum of 40 participants.

**Action:** Janette Judge to resend invitation calling for RSVP’s w/c May 25th.

4.2 **Presentation planning- Session 2**
A presentation outline is to be issued to maintain consistency of approach and required content. Each discipline to share with illustrative examples; need to also consider sources of possible funding for research and where to draw the line between research and laboratory R&D. Brett Tizard suggested that Margaret Jones, Research and Development Officer who is working on diversifying the funding base for faculty be engaged

**Action:** Martyn French to draft outline and forward to Paul Waring; Janette Judge to create powerpoint template with PathWest/PaLM logos for issue to presenters by w/e Friday May 29.

4.3 **Microarray technology and statistics/bioinformatics**
**Action:** Martyn French to discuss with Paul Waring the possibility to address need to invest in microarray and statistical support in Planning Offsite.
5. **PATHWEST/PALM SEMINAR SERIES**
Discussion was held on a badged seminar series as a way to raise the profile of research activities in PaLM. For example, it may be possible to sponsor Prof Casanova who has been brought to Australia by RCPA to present in Perth. Brett Tizard said that funding was available through UWA for such presentations. John Beilby said that funding was also available in the PathWest staff development fund.

*Action:* further discussion required to formalise PaLM seminar series.

6. **NEXT MEETING**
The next meeting will be held on Thursday June 18th commencing at 8.00am and will be held in the ten Seldam Seminar Room 1.6, First Floor, M Block, QEIIIMC.